**STATUTE OF THE SCHOOL BOARD**

Statute of the School Board

**Statute of the School Board at the Private Grammar School and Elementary School Česká 10, 831 03 Bratislava**

In accordance with Act No. 596/2003 Coll. on state administration in education and school self-government and on amendments and supplements to certain acts and in accordance with the Decree of the Ministry of Education of the Slovak Republic No. 291/2004 Coll., laying down details on the method of appointing the bodies of school self-government, their composition, their organizational and financial security / amendment: 230/2009 / the following Statute of the School Board is issued:

**Basic provision**

**Article I.**

The School Board is established at The private high school Česká 10, 831 03 Bratislava. The seat of the school council is identical to the seat of the school at which it is established.

**Scope and Mission of the School Board**

**Article II.**

The School Board is established pursuant to Act No. 596/2003 Coll. on state administration in education and school self-government and on amendments and supplements to certain acts and in accordance with the Decree of the Ministry of Education of the Slovak Republic No. Laying down details on the method of appointing the school self-governing bodies, their composition, their organizational and financial arrangements / amendment: 230/2009 / The School Board is an initiative and advisory self-governing body that expresses and promotes the interests of local self-government and the interests of parents, school staff and pupils in education. It also fulfill the function of public control, which reviews and expresses an opinion.

**School Board Activities**

**Article III.**

The school board gives its opinion on all relevant facts relating to the work of the school.

On the basis of the selection procedure, the Board proposes a candidate for the appointment of the principal, proposing or commenting

on the proposal for the dismissal of the principal, always submitting the proposal for dismissing the principal. 8 (b) to (d) and §5 (7) of Act No. 596/2003 Coll. on state administration and school self-government, in particular:

On the proposal on the number of admitted pupils.

On the proposal for the introduction of fields of study and vocational training, for adjustments in the curricula and in the composition of taught optional and optional subjects
On the number of pupils in these subjects.

On the information about pedagogical - organizational and material support of educational process.

On the report on educational achievements of the school.

On the draft budget.

On the proposal to carry out the economic activities of the school.

On the report on school management results.

The school board in the selection procedure for the function of the principal assesses the submitted documents of individual candidates and determines the ranking of the proposed candidates by secret ballot; hands in the results of the selection procedure to the school founder without delay as well as list of candidates and a proposal for a nomination of principal signed by the chairman of the school board .

**Line-up of a school board**

**Article IV**

 The school board has 11 members. The members of the school board are: three elected representatives of the parents; two elected teaching staff one elected non-teaching staff; four delegated representatives of the founder; one pupil representative

**Method of electing the members of the school board**

**Article V.**

The election of the representatives of the teaching staff to the school board shall be by secret ballot of the teaching staff of the school. The election of representatives of non-teaching staff to the school board is carried out by secret ballot of non-teaching staff of the school. The election of a pupil's representative to the school board is carried out by secret ballot of secondary school pupils.

Board members are elected for a four-year term. Only a natural person with legal capacity and good repute may be a member of the Board.

**Membership of the school board ceases to exist**

when the term of office is due

by resignation

 if the representative of the teaching staff or the non-teaching staff of the school ceases to be a staff member of the school

 if the elected pupil ceases to be a pupil of the school
on appeal,

 if a member of the school board has been lawfully convicted of an intentionally committed crime, or fails to fulfill the obligations arising from membership in the school board of the Private Grammar School, Česká 10, Bratislava

 by death of a member.

**Rules of the school board**

**Article VI**

At its first meeting, the school board elects the chairman of the school board from among its members.

The school board may be dismissed by the school board if he has been lawfully convicted of an intentional crime. 596/2003 on state administration in education and school self-government or by the statute of the school board

The school board is quorate if its meeting is attended by more than half of its members. A valid resolution of the school board requires an absolute number of votes of all its members. The school board meets as necessary, but at least four times a year.

The new school board must be elected no later than ten days before the end of the school board's term of office.

**Rights and Obligations of a Board Member**

**Article VII.**

The member has the right to:

elect and be elected

to propose candidates for the chair of the school board

to be informed of all facts that are the subject of the school board meeting and to vote freely on all resolutions of the school board

to submit their own ideas or materials

 A member of the school board is obliged to attend its meetings. Unjustified failure to attend three consecutive meetings shall be deemed not to be interested in the performance of the duties and failure to fulfill the duties of a member of the School Board under this Statute.
A member of the school board is obliged to ensure the protection of personal data protected by generally binding legal regulations.

 **Duties of the Chair of the School Board**

**Article VIII.**

The head of the school board is the statutory body that manages the school board and acts on its behalf.

It decides on all matters of the school board, if they are not by law or by statute reserved to the competence of other bodies.

A natural person with legal capacity and good repute may be elected chairman of the school board.

The chairman of the school board shall present the draft statute of the school board for approval at the next meeting.

The chairman of the school board convenes, prepares and manages meetings of the school board.

The head of the school board shall convene the school board within 15 days at the latest, if requested by a third of the school board members or the school head or school founder. If he fails to do so, the school board shall be convened and chaired by its vice-chairman.

A school board resolution or statute may limit the right of the school board chairman to act on its behalf, but this restriction is not effective against third parties if they did not know or could not have known about it.

The head of the school board shall draw up an annual report by a deadline set by the school board, no later than 31 March.

**The annual report includes:**

an overview of activities carried out in the calendar year with reference to the purpose of establishing the school board annual accounts and an evaluation of the basic data contained therein an overview of cash receipts and change expenses Board of the School

The annual report is accessible to the public at the headquarters of the School Board.

**Relations of the School Board with Local Government Authorities**

 **Article IX.**

The head of the school board informs the principal of the booking of meetings for the calendar year in question. The principal, in accordance with the meeting schedule, submits the relevant materials to the school board, usually in a written form and in the required amount.

**Final provisions**

**Article X.**

 The Board of the School shall provide its activities from the school budget for this purpose determined in accordance with special regulations.

The school board does not have its own property.

The school board manages according to the approved budget.

The school board's budget shall include all budget revenue and expenditure and shall be drawn up and approved for the calendar year concerned.

The draft budget shall be submitted for approval by the school board to its chairman no later than one month before the beginning of the calendar year for which the budget is drawn up.

The School Board shall approve the budget no later than 31 March of the calendar year concerned.

**Article XI**.

This statute has been discussed and approved at the school board meeting and is effective as of that date.

 In Bratislava

 1th of September 2019